

TERMS & CONDITIONS (CUSTOM DOMESTIC EMBROIDERY)

APPROVALS:

- If required, emailed photographs for approval (up to 4 photographs per product (front, back, left side, right side) depending on the number of embroidery locations) will be forwarded at no charge.
- Customers can request a finished sample for approval, however, such samples will be charged (product and embroidery). A \$50(A) fee will also apply and samples will be forwarded freight collect.

CANCELLATIONS: The following charges will apply if a customer cancels an order:

- If we have not yet started production of the order there will be no charge.
- If the order is in production, the order will be charged in full (product and embroidery).
- If we have produced a finished sample for approval and order is subsequently cancelled, the sample (product and embroidery) and a \$50(A) fee would have already been charged. Digitizing, keypunching and editing costs would also apply as per our pricing policy.
- If we have provided email photographs for approval and the order is subsequently cancelled, one product and embroidery will now be charged as well as a \$50(A) fee. Digitizing, keypunching and editing cost would also apply as per our pricing policy.

CHANGES TO ORDERS: The following charges will apply if a customer changes an order:

- If we have not yet started production of the order there will be no charge.
- If order is in production, the order cannot be changed. The order will be charged in full (product and embroidery).
- If we have produced a finished sample for approval and order is subsequently changed, the sample (product and embroidery) and a \$50(A) fee would have already been charged. Digitizing, keypunching and editing costs would also apply as per our pricing policy.
- If we have provided email photographs for approval and the order is subsequently changed, one product and embroidery will now be charged as well as a \$50(A) fee. Digitizing, keypunching and editing cost would also apply as per our pricing policy.

DEVELOPMENT SAMPLES:

- We will supply development samples, however, such samples will be charged (product and embroidery), a \$50(A) fee and digitizing charges will apply and samples will be shipped freight collect.
- Digitizing charges will be rebated when we receive an exact repeat order for 144 pcs or more (product and embroidery). Freight and the \$50(A) fee will not be rebated.
- No rebate will apply to orders of less than 144 pcs.
- If a rebate is applicable, customer must provide us with the AJM invoice number and date the original sample was charged on. If we do not receive this information at the same time an order is being placed, a rebate will not apply.

DIGITIZING:

- If required, we will supply email photographs for approval for all orders we have digitized, keypunched or edited.
- We will not supply any type of approval for orders that customers have supplied their embroidery discs.
- We supply digitizing free of charge for orders of 144 pcs or more, per logo.

ORDERS:

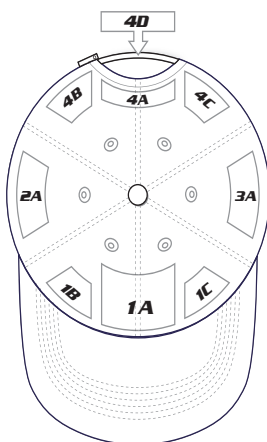
- It is understood that our customer has written approval authorizing them to duplicate all logos they are asking us to produce. A customer must be able to provide such evidence if we so request. It is understood we will not be held responsible for any design or copyright infringements.

REPEAT ORDERS:

- We do not provide finished samples or email photographs for approval for exact repeat orders.
- Customers can request a finished sample for approval of an exact repeat, however, such samples will be charged (product and embroidery). A \$50(A) fee will also apply, and samples will be forwarded freight collect.
- Customers can request an emailed photograph for approval of an exact repeat, however, such email photographs will be charged at \$50(A)
- We make a concerted effort to closely match repeat orders to the original order. Exact duplication however, cannot be guaranteed since we may have changed sourcing to improve/maintain our quality/delivery performance.

SCHEDULING OF PRODUCTION:

- For orders we have forwarded a finished sample or email photograph for approval, we will schedule production time only after we have received email confirmation of approval.
- For orders we have been supplied with embroidery disc(s), we will schedule production only after we review quality/compatibility of embroidery discs supplied.
- For orders that require no approval, we will schedule production on receipt of order with complete details.



CAP-EMBROIDERY LOCATIONS:

- 1A - Front Center
- 1B - Front Right (Wearer's)
- 1C - Front Left (Wearer's)
- 2A - Side Right (Wearer's)
- 3A - Side Left (Wearer's)
- 4A - Back Center
- 4B - Back Right (Wearer's)
- 4C - Back Left (Wearer's)
- 4D - Back Strap

TOQUE-EMBROIDERY LOCATIONS:

- 1A - Front Center (with cuff depends on style)
- 1B - Front Right (Wearer's)
- 1C - Front Left (Wearer's)
- 2A - Side Right (Wearer's)
- 3A - Side Left (Wearer's)
- 4A - Back Center

